

WELFARE MISSION EDUCATIONAL SOCIETY : A BRIEF BACKGROUND

Welfare Mission Educational Society was founded by CA Raj Shiromani Singh and Mrs. Veena Singh inspired by the teachings of eminent personalities like Mahatma Buddha, Ravindra Nath Tagore and Dr. Sarvepalli Radha Krishnan.

The founders established their first school in 2004 with a mission to provide quality education without any discrimination and compromise, with all the best possible facilities of international standards through English as a medium of instruction, to the aspirant children belonging to a class of society who are not able to afford costly and a decent education, because here at Welfare Mission we believe that:

"Education is matter of faith and trust not of money and prestige."

Our Educational Group motto is "App Deepo Bhav" which is inspired by the message of a truly enlightened soul, Mahatma Buddha. The motto hold a great importance for our students who are on the way to build a bright and a promising future.

Our both branches of schools are Non-Profit Non Government Organization (NGO) set up under the aegis of the Welfare Mission Educational Society promoted by eminent and renowned people from all walks of life in order to provide quality education to aspiring children.

Our second branch, Welfare Mission International School has been affiliated by the Central Board of Education (CBSE) in 2015.

OBJECTIVES

WELFARE MISSION believes in experimental education that is based on continuous and creative process by adopting latest methods and techniques to create a permanent understanding of the curriculum. The school strives to achieve their aim through qualified and experienced faculty by imparting education of International Standards on modern lines.

The management endeavours to facilitate:

- a. A motivating and inspiring environment.
- b. To provide an opportunity for every child's comprehensive development of body, mind, heart and spirit.
- c. To inspire every child to become a better individual.
- d. More emphasis on building the inner tools of success for life.
- e. Over all personality development.
- f. To provide a global exposure.
- g. To develop self-confidence and leadership skills by participating in different co-curricular activities.
- h. To provide balanced education.
- i. Excellency in all fields.
- j. To become a 21st Century Model School.

SCHOOL CAMPUS:

- a) Campus of Welfare Mission Public School is situated in a well-planned recently developed area of Keshavpuram, Avas Vikas No. 1, Kalyanpur, Kanpur. The school building is in the latest design of modern architecture and located in totally pollution free zone, surrounded by Govt Agriculture Farms.
- b) Campus of Welfare Mission International School is situated at Shivli Road, Near Eldico Jawahar Puram, Maqsoodabad. The School Campus has a state of art architecture, good infrastructure & excellent facilities.

The spacious school premises having covered area of nearly 35,000 sq. ft. has its own Swimming Pool, Table Tennis Room, Activity Centre, Assembly Hall, Library, Audio Visual Room, Computer Lab, spacious, airy and well ventilated class rooms and good sports facilities.

CO-CURRICULAR ACTIVITIES

Co-Curricular Activities also play a very important role in overall personality development of children and even though some experts belief that academic education is incomplete in its own without blending

extra curricular activities therein. These activities help to develop and satisfy the natural instinct of the children for their overall development. Therefore, we provide a wide range of activities, mainly:

- MUSIC:** Instrumental & Vocal Music.
- DANCE:** Indian Classical and Western Dance forms.
- CREATIVE ART:** Art-Drawing, Painting, Pottery, Craft, Needle Work, Toy Making, Batik, Candle Making, Flower Making & Cookery.
- SPORTS:** Table Tennis, Badminton, Skating, Basketball, Volly-ball, Cricket, Football, Shooting etc.
- SWIMMING:** Specially designed swimming pool for the children of age group of 3 to 14 years.
- ADVENTURE SPORTS :** Twice a Week.
- JUDO-KARATE & YOGA:** Twice a Week.
- SMART CLASSES:** The school is equipped with Smart Classes which brings technology to Class Rooms thereby completely transforming the Class Room experience.
- COMPUTER LAB:** The school has a Computer Lab equipped with latest models of computers with internet facility only for educational purposes and run under the guidance of highly qualified and experienced faculty.
- LIBRARY:** The School has an excellent library with approx. 3000 books on different subjects, stories, moral teachings, general knowledge, science, computer, encyclopedia, ancient & modern stories catering the needs as per interest of the students. The school is also provides the facility of borrowing books.
- LABORATORIES:** The School has well equipped & fully facilitated Physics, Chemistry, Biology, Mathmetics & Language Labs.
- OTHER:** We conduct public speaking, Olympiads, debate, quiz, recitation, elocution, declamation, educational computer games, parties and different cultural activities as per liking & interest of the children from diverse cultural backgrounds, which help to create awareness about rich Indian Cultural Heritage.

MEDIUM OF INSTRUCTIONS:

The medium of instruction is English but utmost care is taken that every child also attains proficiency in our Mother Tongue (Hindi) so as to feel proud of being an Indian.

MORAL & ETHICAL INSTRUCTION:

Welfare Mission strives to instill in children highly ethical, moral values and aesthetic spirit which helps to develop patience and sense of responsibility so that they can face the challenges of confronting the society and become responsible citizen. A sense of pride for the rich cultural heritage is inhibited into them and they are motivated to contribute to enrich the Indian Culture.

WELFARE MISSION GIVES THE FOLLOWING EXTRA BENEFITS FREE OF COST:

1. Free enrichment classes for students weak in any subject.
2. Scholarship for the students having good academic record.
3. Prizes and cash awards to students for a vast accomplishment.

REGISTRATION & ADMISSION:

1. The Admissions are normally made in the month of April every year for new session from April to March but are open till the month of July subject to availability of the seats.
2. The authorities of the school have the right to decide and execute on what conditions; they will admit/readmit or retain pupils in various classes of the school.
3. Those seeking admission to any class will get themselves registered on prescribed Registration Form to be obtained from the School Office alongwith prospectus on cash payment of Rs. 250/-. Registration doesn't mean admission.
4. After getting registration the candidate will be required to take an Admission Test, which may be

oral or written, depending upon the class for which the admission is sought. Test will be held in core subjects English, Math, Science, Hindi and G.K. & will be based on the syllabs provided alongwith registration form.

5. After qualifying the Admission Test the candidate will be eligible for Admission and a prescribed Admission Form will be made available free of cost.
6. After lodging the prescribed Admission Form duly completed in all respect along with following enclosures:
 - a. **For joining from any other school:**
 - i. Transfer Certificate from Previous institution.If T.C. is not available at the time of admission then provisional admission will be taken but the same must be submitted before leaving the School. No T.C. will be be issued unless T.C. from previous school is submitted.
 - ii. Prescribed fee
 - b. **For pupils who have not studied in any recognized school before joining this school:**
 - i. Official Birth Certificate (in support of date of birth) issued by the Local authority. No T.C. will be be issued unless Birth Cerificate is submitted.
 - ii. Prescribed fee
7. Beginners will be admitted to a class on attending the following age on 1st April of the calendar year of admission. The admission to pre-primary classes are made according to age of child:

Nursery	2 and half year +	L.K.G.	3 and half year +
U.K.G.	4 and half year +		

Note : The child's ability will also be taken into consideration.

ABSENCE & WITHDRAWAL:

1. As regular attendance is an important requirement for better result, a written application for leave must be submitted well in advance with genuine reasons. In case of illness application is required to be submitted at the time of attending the classes after complete fitness and also submission of medical certificate as well as certificate of fitness is required.
2. A minimum attendance of 75% of the total school days is required during the academic year, falling short of which the student will not be allowed to appear in annual examination for that year.
3. The name of the student, who is absent for 10 days or more without leave, shall be struck off the roll. On Re-admission a Re-admission fee of Rs. 100/- will be charged but students who have been habitually late or persistently careless or indisciplined may not be re-admitted at any cost.
4. Every student must be present on the re-opening day after each and every Holiday.
5. It is advisable to insure that a student is not disturbed during the examination days and is not asked to attend family functions.
6. No student can leave the school premises during school hours without a written permission from the principal, which may be granted under exceptional circumstances only on the written request of the parents.
7. The principal may also ask the parent/guardian to withdraw their child if his/her conduct or academic progress is not found satisfactory, if parents fail to withdraw, the Principal has right to suspend that student.
8. Any student who fails twice in a class he/she will not be re-admitted at any cost.
9. A student can be asked to leave the school by school authorities at any time throughout the year on following grounds:
 - a. Unsatisfactory Progress
 - b. Irregular Attendance
 - c. Detention or repeated detention in a class
 - d. Disobedience
 - e. Use of Bad language
 - f. Disrespect
 - g. Overdue fee for more than 3 months.

PARENTAL COOPERATION:

1. Parents/guardians are requested to see that their wards are provided with necessary books & stationery. Neither borrowing nor lending to them is allowed in the school.
2. Parents are required to look into their child's school diary every day and see that the lessons and the homework assigned for next day are done regularly.
3. The parents are requested to see that their wards wear the prescribed school uniform every day, which has to be neat, tidy and shoes well polished and also keeping an eye on timely cutting of their nails and hair and other civic manners.
4. Any criticism of a student's teachers of his/her school in the presence of child should be avoided because it may cause the student to lose respect for his/her teacher or the school.
5. If you feel your ward is not making desired progress, don't hesitate please make it a point of discussion with the Principal and Class Teacher. Parents are requested to take it in good spirit and try to find out the solution not make it a critical problem.
6. The name and class of the student should bear on all of their belongings i.e. Woolen Blazers, Pullovers, Tiffin Boxes, Ties, Belts and or any other belongings brought to the school. The School will not be responsible for any loss or damage thereof.
7. Visitors are not allowed to meet the teachers in their respective classrooms.
8. Parents are expected to co-operate with the school authorities in maintaining regularity, discipline and punctuality.
9. The conduct of the parents and guardian's to the school should be courteous and polite. Any misconduct or bad behavior will render the person concerned ineligible for future appointment or entry into school premises.
10. Parents and guardians are expected to participate regularly in Parent Teacher Meetings and school functions whenever they are invited.
11. Our School Teachers don't take private tuitions. Therefore, they should not be approached to teach your wards privately. It will be better to encourage self help and habit of self study at home.
12. Please insure that your child takes part in all the activities of the school.
13. **Any change in the address or Telephone/Mobile no.** should be intimated to school in writing without any delay so that an easy contact in case of emergency may be possible.
14. No sick child must be sent to school with medicines to be taken during school hours.
15. While all necessary precautions are being taken the school authority will not be responsible for any accident or injury caused due to any reason inside or outside the school premises.
16. The relatives of any student will not be allowed to meet them during school timings.

SCHOOL EXAMINATIONS

1. The progress of the student will be assessed on the basis of periodical examinations. In such pattern the continuous assessment of every student is being done on the basis of periodical tests which start from last April and finally end in the last March. The annual promotion will be awarded on the basis of over all performance in all these assessments.
2. If any student fails to appear during final assessments due to medical reasons, he/she will have to qualify the exams of core subjects before going to next class.

SYSTEM OF CONTINUOUS ASSESSMENT:

The only academic education doesn't serve the purpose of modern education, personality development is equally important, therefore it has found their place as an integral part of the education system. So we have made an arrangement in which teachers observe the personality traits of all the students individually through out the year and award them grade based on their performance.

HOUSE SYSTEM/PHYSICAL TRAINING:

The school has well organised house system through which we ensure healthy and constructive sense of competition among the children and all the students from Class I are divided into four houses and a different colour of House Shirt is also being prescribed for every House member. The Name of House and respective colour of House Shirt prescribed for their members are given below::

HOUSE

1. HOPE
2. CHARITY
3. PEACE
4. ZEAL

COLOUR HOUSE SHIRT

- GREEN
- YELLOW
- NAVY BLUE
- RED

Games/P.E. period is compulsory for all and we expect that every student should take active part in it.

PUNCTUALITY:

1. All children must reach the School 5 minutes before School Assembly begins and it is compulsory for all the students to take part in it.
2. The late comers who don't have any valid reason may be punished.
3. After every break the student must move to their classes as soon as the bell rings.

PARENT-TEACHER MEETINGS

1. Parent Teacher Meetings are arranged to discuss the progress of every children and to have in close touch with the Parents. Therefore, Parents are requested to avail this opportunity and don't hesitate to discuss any matter of dissatisfaction with Principal/Management but try to avoid the unpleasant discussions with the teachers in presence of other parents.
2. Normally the meeting is being organized on Second Saturday of every calender month, except in June and March, in case of any change, the prior information of the same will be given accordingly.
3. Parents and guardians are always welcome to enquire about the progress of their ward, suggestions and healthy discussions on any other matters of mutual interest.
4. Attendance of all the parents/guardians at such meetings is expected.

SCHOOL LIBRARY:

1. The school library is open for the students of all classes and they have to observe all the rules pertaining to the library. Every student is expected to read at least 10 books on different subjects in a year.
2. The rules of the library are as follows:
 - a. Books will be issued for a definite period i.e. for 7 days.
 - b. Only one book will be issued at a time.
 - c. A late fine of Rs.5/- per day will be charged from 8th day till the date of return.
 - d. The student should aware and point out any damage in the book before getting them issued in his/her name otherwise he/she will be responsible for the damage.
 - e. Tearing, writing, scribbling or folding the corners of the pages of books will be considered as damage done to the books.
 - f. The student losing books or damaging them will be asked to pay the cost plus 10% extra or replace them.

MEDICAL & HEALTH CARE

1. A well qualified and experienced Homeo Physician visits the school weekly & conducts a Checkup of the students who feel the requirement thereof and medicines prescribed by him are made available by the school free of cost.
2. In case of any emergengy or injury the school always try to provide the best possible First Aid facilities at their cost.

SCHOOL UNIFORM

WELFARE MISSION PUBLIC SCHOOL :

CLASS NURSERY, L.K.G. & U.K.G.

GIRLS

Grey & Maroon checked skirt, Designer Off white shirt, Maroon hair band, white sports socks with Maroon & Grey strips and Black Shoes.

BOYS

Grey & Maroon checked Half Pant, Designer Off white shirt, white sports socks with Maroon & Grey strips and Black Shoes.

WINTER (From 1st Nov. to 31st March)

GIRLS

Grey & Maroo checkd Full Pant, Designer Off white shirt, Maroon Jackets with attached caps, Grey socks with Maroon strips and Black shoes.

BOYS

Grey & Maroo checkd Full Pant, Designer Off white shirt, Maroon Jackets with attached caps, Grey socks with Maroon strips and Black shoes.

**CLASS IST TO VTH
SUMMER (From 1st April to 31st Oct.)**

GIRLS

White half-sleeved blouse, grey colour skirt, school belt, knee length grey socks with double white stripes & Black Shoes.

BOYS

White half-sleeved shirt, grey colour half pant, school belt, knee length grey socks with double white stripes & Black shoes.

Note : for Class Vith to VIIIth full pant will be used in place of half pant

WINTER (From 1st Nov. to 31st March)

GIRLS

White, full-sleeved blouse, worsted (grey) colour skirt, school tie and belt, grey stockings with double white stripes, green blazer with school monogram, green half sleeved sweater & Black shoes

BOYS

White, full sleeved shirt, worsted (grey) colour full pant, school tie and belt, grey socks with double white stripes, green blazer with school monogram, green half sleeved sweater & Black shoes

Note : for Class Ist to IIIrd only full sleeved green sweater with monogram is required.

WELFARE MISSION INTERNATIONAL SCHOOL :

**CLASS NURSERY, L.K.G. & U.K.G.
SUMMER (From 1st April to 31st Oct.)**

GIRLS

Grey & Maroon checked skirt, Designer Off white shirt, Maroon hair band, white sports socks with Maroon & Grey strips and Black Shoes.

BOYS

Grey & Maroon checked Half Pant, Designer Off white shirt, white sports socks with Maroon & Grey strips and Black Shoes.

WINTER (From 1st Nov. to 31st March)

GIRLS

Grey & Maroo checkd Full Pant, Designer Off white shirt, Maroon Jackets with attached caps, Grey socks with Maroon strips and Black shoes.

BOYS

Grey & Maroo checkd Full Pant, Designer Off white shirt, Maroon Jackets with attached caps, Grey socks with Maroon strips and Black shoes.

**CLASS IST TO XTH
SUMMER (From 1st April to 31st Oct.)**

GIRLS

White half-sleeved blouse, grey colour skirt, school belt, knee length grey socks with double white stripes & Black Shoes.

BOYS

White half-sleeved shirt, grey colour half pant, school belt, knee length grey socks with double white stripes & Black shoes.

Note : for Class Vith to Xth full pant will be used in place of half pant

WINTER (From 1st Nov. to 31st March)

GIRLS

White, full-sleeved blouse, worsted (grey) colour skirt, school tie and belt, grey stockings with double white stripes, green blazer with school monogram, green half sleeved sweater & Black shoes

BOYS

White, full sleeved shirt, worsted (grey) colour full pant, school tie and belt, grey socks with double white stripes, green blazer with school monogram, green half sleeved sweater & Black shoes

Note : for Class Ist to IIIrd only full sleeved green sweater with monogram is required.

HOUSE UNIFORM : All students from class Ist to Xth should have house uniform of the colour prescribed according to house and will wear on every Tuesday & Saturday (Activity Days)

SCHOOL TRANSPORT:

1. The number of Rickshaws, Buses and Vans are run by outside contractors but their charges are fixed by the school depending upon the distance but minimum charges for Rickshaw are Rs. 350/ p.m. per child and for Bus & Van Rs. 550/- p.m. per child (subject to change at any time).
2. School Rickshaw/Van facility, if availed, will be for the entire session. In exceptional cases, it may be discontinued in mid session by giving one month prior notice or one month transport charge. The Charges will be charged for 12 months.
3. In case the school Rickshaw/Van does not reach on time due to mechanical break down or due to illness of puller/driver, guardians are requested to make their own alternative arrangements for that day/days. However, the school will try its best to make alternate arrangements.
4. While all necessary precautions are being taken the school authority will not be responsible for any accident or injury caused due to any reason in transit.

EXCURSIONS

Picnic and different excursion programmes are arranged every year so as to make the students aware of their surroundings.

GENERAL RULES:

1. When the assembly is over, students shall go to their classes in proper manner by maintaining decorum and orderliness while leaving the school they will ensure smooth exit for themselves, proper discipline must be maintained throughout the school hours.
2. The every child is to follow all the disciplinary rules of the school to maintain the school decorum and they must be punctual.
3. The parents should well aware about the neatness and hygiene about their ward. The negligence is punishable.
4. Students will not be allowed to possess any cash and articles like ornaments and valuables. The school will not be responsible for any loss of the above.
5. Parents can meet the Principal on any day between 9am to 12 noon.
6. The leave for half day should be avoided as far as possible for security reasons. In emergency a written request is must.
7. The parents are requested to cooperate with the general rules of the school and maintain a cordial relation with school staff.
8. Children not in proper uniform will be sent back to their home.
9. Parents and other persons are not allowed to see their children or teachers during school hours without permission of the Principal
10. Parents or their servants are not allowed to enter any class room. No servant is allowed to be in the school premises till pick-up time.
11. The school does not accept any responsibility for loss of books, money, clothes and other belongings of the students.
12. Any kind of damage done to the school property or premises by a student is to be compensated by his/her parent.
13. The rules & regulations of the school may be changed without any notice and new modifications will be binding for all the students.

FEE

1. Monthly fee to be paid in advance up to 15th of every month.
2. Fee can also be paid with a late payment of Rs. 50/- till end of the month.
3. Principal as special case may grant exemption for late payment.
4. The name of the student who will not pay his/her monthly fee by end of that month will be struck off.

CONCLUSION

1. The Managing Body of the School reserves the right to waive off any of the rules contained in the Prospectus without assigning any reason for its action and having the right of admission reserved.
2. The interpretation of any amendment of the prospectus rests solely and entirely with the Managing Body of the School. Its interpretation shall be final and binding on parents/ guardians and students of this school.